

Balancing and Settlement Code

BSC PROCEDURE

Corrections to Bid-Offer Acceptance Related Data

BSCP18

Version 9.0

Date: 5 November 2015

BSCP18
relating to
Corrections to Bid-Offer Acceptance Related Data

1. Reference is made to the Balancing and Settlement Code dated Code Effective Date and, in particular, to the definition of “BSC Procedure” in Section X, Annex X-1 thereof.
2. This is BSC Procedure 18, Version 9.0 relating to Corrections to Bid-Offer Acceptance Related Data.
3. This BSC Procedure is effective from 5 November 2015
4. This BSC Procedure has been approved by the BSC Panel.

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AMENDMENT RECORD

| Version | Date | Description of Changes | Changes Included | Mods/ Panel/ Committee Refs |
|----------------|----------------------|--|---|---|
| 1.0 | 30/06/04 | Designated version | CP995 | |
| 2.0 | BETTA Effective Date | BETTA 6.3 rebadging changes for the CVA Feb 05 Release | | BETTA 6.3 |
| 3.0 | 02/11/05 | CVA Programme November 05 Release | P172 | Panel |
| 4.0 | 05/11/09 | November 09 Release | CP1176 (Part) CP1283 P217 P231 | ISG68/02 SVG67/02 ISG100/01 Panel 142/06 Panel 155/04 |
| 5.0 | 04/11/10 | November 10 Release | P257 | Panel |
| 6.0 | 31/03/14 | Modification P276 | P276 | ISG154/03 |
| 7.0 | 26/06/14 | June 2014 Release | CP1400 | ISG151/04 |
| 8.0 | 26/02/15 | February 2015 Release | CP1392 | ISG149/06 |
| 9.0 | 05/11/15 | November 2015 Release | P323 | P245/06 |

1 Introduction

1.1 Scope and Purpose of the Procedure

This BSC Procedure (BSCP) defines the processes that BSCCo, the Settlement Administration Agent (SAA), the Transmission Company (TC) and BSC Parties will use. This is specifically to input corrections to erroneous Final Physical Notification (FPN), Bid-Offer Data (BOD), Quiescent Physical Notification (QPN), Bid-Offer Acceptance Level (BOAL)¹ and Bid-Offer Acceptance Level Flagged (BOALF)² data (collectively referred to as the 'Bid-Offer Acceptance Related Data') within the Settlement Administration Agent (SAA) systems or Balancing Mechanism Reporting Agent (BMRA) systems. For the avoidance of doubt, the correction of erroneous Bid-Offer Acceptance Data means correcting incorrect data, or removing non-applicable data or inserting missing data. All changes relating to volume (MW, Time and Duration) are submitted by the TC with agreement of the affected BSC Parties and are authorised by BSCCo.

This procedure also defines the process that BSCCo, the Settlement Administration Agent and the Transmission Company will use to input manual corrections to erroneous ~~SO~~-Flagged data fields within the BOALF data (e.g. SO-Flagged, SBR-Flagged, STOR-Flagged). All ~~SO~~-Flag changes are submitted by the TC and are authorised by BSCCo, agreement is not required from BSC Parties because they are not directly impacted by a flag change.

This BSCP describes the key interfaces and timetables for inputting changes to the affected BMRA and SAA systems. All corrections to the Bid-Offer Acceptance related data must have the consent of the associated BSC Parties (aside from ~~SO~~-Flag changes) and corrections must be applied before the Initial Settlement Run (SF). If consent, or in the case of ~~SO~~-Flag correction notification from the TC, is not received prior to SF then the data corrections must be raised as a Trading Dispute and progressed through the Trading Disputes process in accordance with BSCP11.

~~This BSCP also describes the processes used by BSCCo, TC and SAA to ensure that imbalance prices properly reflect the value of SBR. These processes are in accordance with BSC Sections Q and T.~~

1.2 Main Users of the Procedure and their Responsibilities

The main users of this BSCP are:

- *BSCCo* – witness and authorise the correction process for each change made (including SO-Flag changes) and confirm that any corrections made are in accordance with the changes agreed (excluding SO-Flag changes) between the affected BSC Parties and the TC.
- *BSC Parties* – confirm that settlement error has occurred and agree to the proposed corrections (excluding SO-Flag changes).

¹ For Settlement Days before the implementation of Approved Modification P217.

² For Settlement Days on or after the implementation of Approved Modification P217.

- *TC* – submit corrections directly to the SAA for manual update prior to the Initial Settlement Run. After this point, all corrections must be submitted using the Trading Disputes process detailed in BSCP11.
- *BMRA* – receives corrections via electronic transfer (FTP) directly from TC Energy Balancing System (EBS). EBS will replace BM System.
- *SAA* – receives corrections from TC or BMRA and determines the most appropriate changes to be made to the database in order to ensure that the data concerning the Bid-Offer Acceptance accurately reflects the steps taken by the affected BSC Parties and / or the SO-Flag field is correctly reflected in the database.

1.3 Use of the Procedure

The remaining sections in this document are:

Section 2 – Not Used.

Section 3 - Interface and Timetable Information: this section defines in more detail the requirements of each business process.

1.4 Balancing and Settlement Code Provision

This BSCP should be read in conjunction with the BSC and in particular Sections Q, T, U and W. This BSCP has been produced in accordance with the provisions of the BSC. In the event of an inconsistency between the provisions of this BSCP and the BSC, the provisions of the BSC shall prevail.

1.5 Associated BSC Procedures

| | |
|--------|----------------------------------|
| BSCP01 | Overview of Trading Arrangements |
| BSCP11 | Trading Disputes |

1.6 Acronyms and Definitions

1.6.1 List of Acronyms

The terms used in this BSCP are defined as follows;

| | |
|------------------------------|---|
| BOAL | Bid-Offer Acceptance Level |
| BOALF | Bid-Offer Acceptance Level Flagged |
| BOA | Bid-Offer Acceptance |
| BOD | Bid-Offer Data |
| BPA^{rev} | Buy Price Adjuster |
| BPA^{TC} | Buy Price Adjuster sent to BMRA or BSCCo by TC |
| BSAD | Balancing Services Adjustment Data |
| BSC | Balancing and Settlement Code |
| BSCCo | Balancing and Settlement Code Company |
| BSCP | Balancing and Settlement Code Procedure |
| FPN | Final Physical Notification |
| II | Interim Information Settlement Run completed 5 Working Days after the Settlement Day |
| P^{norm} | Energy Imbalance Price (P^{norm}), calculated using no SBR Notice had been received using BPA^{TC} |
| P^{SBR} | Energy Imbalance Price (P^{SBR}) taking account of SBR Notice and using BPA^{TC} |
| QPN | Quiescent Physical Notification |
| SAA | Settlement Administration Agent |
| SBR | Supplemental Balancing Reserve |
| SD | Settlement Day |
| SF | Initial Settlement Run completed 16 Working Days after the Settlement Day |
| SO | System Operator |
| STOR | Short Term Operating Reserve |
| TC | Transmission Company |
| WD | Working Day |

Full definitions of the above acronyms are, where appropriate, included in the BSC.

1.6.2 Definitions

Full definitions of the above acronyms are, where appropriate, included in the Balancing and Settlement Code.

~~‘SBR Impacted Settlement Period’ is any Settlement Period in which an SBR Action was taken.~~

~~'SBR Notice' is a communication from the TC to BSCCo of any BOA that are subject of an SBR Notice and includes the following data items: Settlement Date(s), SBR Impacted Settlement Period(s), Bid Offer Acceptance Number(s) and BM Unit ID(s).~~

~~'Revised Buy Price Adjuster(s) Notice' is a communication from BSCCo to the TC to provide it with the revised Buy Price Adjuster(s) for each Settlement Date and SBR Impacted Settlement Period(s) covered by an SBR Notice. It includes the following data items: Settlement Date(s), SBR Impacted Settlement Period(s), Original BPA (value) and Revised BPA (value).~~

"SO Flag" is a classification by the Transmission Company of an Acceptance in accordance with the Special Condition C16 of the Statements of the Transmission Licence.

"STOR Flagged" is a classification by the Transmission Company of an Acceptance in accordance with the Special Condition C16 of the Statements of the Transmission Licence.

"SBR Flagged" is a classification by the Transmission Company of an Acceptance in accordance with the Special Condition C16 of the Statements of the Transmission Licence.

2. Not Used

3. Interface and Timetable Information

3.1 Identification and Agreement of Changes to Data (excluding changes arising from Emergency Instructions~~and SBR Actions~~)

| REF | WHEN ³ | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|--------|------------------------------------|--|------------------------------|--|--|--|
| 3.1.1 | No less than 8 WD before SF Run. | Identify that a data correction is required to data submitted to SAA. | BSC Party or TC ⁴ | TC | Details of data correction. | E-mail or fax, TC Internal reporting. |
| 3.1.2 | Within 1 WD of 3.1.1. | Review proposed data correction and determine if data correction request is valid. | TC | | Proposed data correction. | Internal Process. |
| 3.1.3 | Within 2 WD of 3.1.2. | Provide details of proposed data correction and agree action to be taken. | TC | BSC Party | Proposed data correction. | Telephone contact with authorised personnel at BSC Party followed by e-mail. |
| 3.1.3a | Within 5 WD of 3.1.2 | Provide details of SO-Flag correction data | TC | SAA BSCCo | Proposed data correction, <u>including any flags (e.g. SO Flag, SBR Flag, STOR Flag)</u> | E-mail. |
| 3.1.4 | By 15:00 hrs within 2 WD of 3.1.3. | Agreed Data Correction received by TC. Proceed to Section 3.2.1. | BSC Party | TC | Refer to Section 3.2.1. | E-mail. |
| 3.1.5 | 15:00 hrs within 2 WD of 3.1.3. | No agreement reached on proposed corrections Proceed to BSCP11. | TC or BSC Party | BSCCo, TC or BSC Party as appropriate. | Refer to BSCP11. | E-mail. |

³ The relevant BSC Party and TC are required to adhere to the timeframes set out above. However, in exceptional circumstances, which shall be determined by the TC e.g. where a number of data corrections are issued in close succession, these timeframes may not be practical. Where the TC has deemed that exceptional circumstances exist, the TC and the SAA shall determine and notify the BSC Party of the alternative process to be used. For the avoidance of doubt, BSC Parties are expected to contact the TC as soon as they become aware of any potential issues.

⁴ The SAA may also notify TC of any such errors.

3.2 (a) Corrections of SAA databases for FPN, QPN and BOD)

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|--|---|------|--------------|--|---------|
| 3.2.1 | Following 3.1.4 and 2 WD before SF Run. | Provide SAA with FPN, QPN and/or BOD data correction. | TC | SAA BSCCo | Receive Request for Data Change (SAA-I033). | E-mail. |
| 3.2.2 | Up to 1 WD before SF Run. | Update SAA database and confirm database updates have been implemented. | SAA | BSCCo TC | Report Confirmation of Data Change (SAA-I036). | E-mail. |
| 3.2.3 | Following 3.1.3a and up to 1WD before SF Run | Update SAA database and confirm database updates have been implemented | SAA | BSCCo TC | Report Confirmation of Data Change | E-Mail. |

3.2 (b) Corrections of BMRA and SAA databases (for BOA Changes excluding Emergency Instructions)

Changes to BOALF data (excluding those arising from Emergency Instructions) are applied to the BMRA and SAA databases using an automated process as follows:

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|---|--------------------------------------|------|------|---|-------------|
| 3.2.3 | Following 3.1.4 and 2 WD before SF Run. | Provide BMRA BOA data correction | TC | BMRA | Balancing Mechanism Data (BMRA-I002) | Electronic. |
| 3.2.4 | Following 3.2.3. | Provide SAA with BOA data correction | BMRA | SAA | SAA Balancing Mechanism Data (SAA-I003) | Electronic. |

3.3. No longer used

3.4. Corrections to SAA Databases arising from Emergency Instructions

The process is triggered by the issue of an Emergency Instruction by the Transmission Company.

In accordance with the Grid Code and Section Q5.1.3(b) of the BSC, Emergency Instructions issued in respect of a BM Unit shall be treated as Bid-Offer Acceptances, except certain Black Start processes, Maximum Generation Service and Emergency De-energisation Instructions⁵.

The Transmission Company identifies Emergency Instructions as being either:

- ‘Emergency Acceptances’; or
- ‘Emergency Flagged’ Acceptances.

BSC Annex T-1 details how Emergency Instructions are treated in the Energy Imbalance Price calculations.

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|---|---|------|---------------|--|----------------------------------|
| 3.4.1 | As soon as possible after issuing Emergency Instruction | Send details of Emergency Acceptance to BMRA and BSCCo. | TC | BMRA BSCCo | Receive System Related Data (BMRA-I003) Time of Emergency Instruction Affected BM Unit (s) | Electronic. Phone/Fax/E-mail. |
| 3.4.2 | Upon receipt of information following 3.4.1 | Publish notice on BMRS ⁶ | BMRA | BMRS Users | Publish System Related Data (BMRA-I005) Time of Emergency Instruction Affected BM Unit (s) | Electronic. |

⁵ For Settlement Periods falling within both a Black Start Period and a Market Suspension Period, no Emergency Instructions shall be treated as Bid-Offer Acceptances. For Settlement Periods falling within a Black Start Period but not within a Market Suspension Period, any Emergency Instructions issued under BC2.9.1.2(e) of the Grid Code shall not be treated as a Bid-Offer Acceptances. See BSC Section G3, BSCP201 and Grid Code BC2 for further details.

⁶ Notice to be published using the BMRS ‘System Warning’ function.

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|--|---|-------|------------------------------|--|--------------------------------------|
| 3.4.3 | Upon receipt of information following 3.4.1 | Log details of Emergency Acceptance and allocate reference number. | BSCCo | | Details of Emergency Acceptance. BSC Service Desk reference number. | Internal Process. |
| 3.4.4 | As soon as possible after 3.4.3 | Provide reference number for Emergency Acceptance. | BSCCo | TC | BSC Service Desk reference number. | Phone/Fax/E-mail. |
| 3.4.5 | After 3.4.1 and where possible, at least 1 WD prior to II Run ⁷ | Identify and agree Emergency Instruction related Acceptance with BSCCo and Party. | TC | BSCCo Party | Acceptance Data arising from Emergency Instruction | Phone/Fax/E-mail. |
| | | Decide whether it is to be treated as 'Emergency Flagged'. | TC | | Decision on whether the Emergency Acceptance is to be treated as 'Emergency Flagged'. | Internal Process. |
| 3.4.6 | After 3.4.5 and where possible at least 1 WD prior to II Run | Send Acceptance Data and details of approach for settling Emergency Instruction to the BMRA, SAA and BSCCo. | TC | BMRA SAA BSCCo | Receive System Related Data (BMRA-I003) Receive Request for Data Change (SAA-I033) Acceptance Data arising from Emergency Instruction Specify whether the Emergency Acceptance is to be treated as 'Emergency Flagged'. | Electronic. Phone/Fax/E-mail. |

⁷ In exceptional circumstances, e.g. where a number of Emergency Instructions have been issued in close succession, the II run target may not be met. In such cases, the data shall be entered into Settlement in time for the Initial Settlement Run (SF Run). A Trading Dispute will need to be raised to enter such data into Settlement after the SF Run.

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|--------|--|---|-------|-----------------|--|--|
| 3.4.7 | Upon receipt of information after 3.4.6 | Publish details of Acceptance Data to be entered into Settlement and whether it is to be treated as 'Emergency Flagged' ⁶⁶ | BMRA | BMRS Users | Publish System Related Data (BMRA-I005) Acceptance Data arising from Emergency Instruction | Electronic. |
| 3.4.8 | Upon receipt of information after 3.4.6 | Acknowledge receipt of Acceptance Data and approach for settling Emergency Instruction. | BSCCo | TC | Acknowledgement of receipt | Phone/Fax/E-mail. |
| 3.4.9 | Upon receipt of information after 3.4.6 | Request authorisation to input post event Acceptance Data in SAA Database. | SAA | BSCCo | Report Recommended Data Change (SAA-I034) | Phone/Fax/E-mail. |
| 3.4.10 | As soon as possible after 3.4.9 | Authorise input of post event Acceptance Data in SAA Database. | BSCCo | SAA | Receive Instruction for Data Change (SAA-I035) Acceptance Data arising from Emergency Instruction. | Phone/Fax/E-mail. |
| 3.4.11 | As soon as possible after 3.4.10 and where possible, prior to II run | Enter post event Acceptance Data into SAA Database and provide confirmation Database has been updated. | SAA | BSCCo TC | Acceptance Data arising from Emergency Instruction Report Confirmation of Data Change (SAA-I036). | Internal Process. Phone/Fax/E-mail. |

~~3.5. Corrections to SAA Databases arising from SBR Actions~~

~~The process is triggered by an SBR Notice by the Transmission Company⁸:~~

~~In accordance with Section Q6.5 and T4.4 of the BSC, the TC will notify BSCCo of any BOA that are subject of an SBR Notice. BSCCo, in respect of each SBR Impacted Settlement Period shall ensure that corresponding Energy Imbalance Prices reflect the SBR Action Price.~~

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|---|--|---|-------|------------------------|----------------------|--|
| Process followed in time for H Run, i.e. following the BMRA's indicative Settlement calculations | | | | | | |
| 3.5.1 | By noon 1 WD following an accepted Offer for SBR purposes | Send SBR Notice. | TC | BSCCo | SBR Notice | Electronic or other method, as agreed. |
| 3.5.2 | As soon as possible and no later than 3 Business Hours following receipt of SBR Notice following 3.5.1 | Publish details of SBR Notice. Inform the SAA that BSCCo has received an SBR Notice. | BSCCo | BSC Parties SAA | Publish SBR Notice. | Email and BSC Website. Electronic or other method, as agreed. |

⁸ An SBR Action is derived from an accepted Offer by the TC for the provision of capacity that will result in a BM Unit's output exceeding its Stable Export Limit for SBR purposes. Pursuant to Section Q and T of the BSC, this Offer will be subject to an SBR Notice.

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|---|---|-------|----------------------|--|--|
| 3.5.3 | Immediately following 3.5.1 and no less than 3 WDs ahead of the II Run for such SBR Impacted Settlement Date | <p>Determine revised Buy Price Adjuster for SBR Impacted Settlement Period(s):</p> <p>1. Calculate Energy Imbalance Price (P^{norm}) as though no SBR Notice had been received using BPA^{TC}.</p> <p>2. Calculate Energy Imbalance Price (P^{SBR}) by determining SBR Actions in accordance with SBR Notice and using BPA^{TC}.</p> <p>3. Determine the difference between the imbalance prices calculated including and excluding SBR Action(s): $D = P^{\text{SBR}} - P^{\text{norm}}$.</p> <p>4. Determine the revised BPA (BPA^{rev}): $BPA^{\text{rev}} = BPA^{\text{TC}} + D$.</p> | BSCCo | | | Internal: |
| 3.5.4 | As soon as possible after 3.5.3 and no less than 3 WD prior to the II Run for such SBR Impacted Settlement Date | <p>Send revised Buy Price Adjuster(s) (BPA^{rev})</p> <p>Send P^{SBR}.</p> | BSCCo | <p>TC</p> <p>SAA</p> | <p>Revised Buy Price Adjuster Notice</p> <p>BSCCo Calculated SBR Imbalance Price (SAA-I047).</p> | Electronic or other method, as agreed. |

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|---|---|---|-------|-------------|--|--|
| 3.5.5 | Following 3.5.4 at least 2 WD prior to the II Run for such SBR Impacted Settlement Date | Include BPA ^{rev.} in resubmission of BSAD. | TC | BMRA | Price Adjustment Data (BMRA-I014). | Electronic or other method, as agreed. |
| 3.5.6 | Within 3 Business Hours of 3.5.3 | Publish details of revised BPA Adjuster(s) and P ^{SBR} . | BSCCo | BSC Parties | Publish details of revised BPA Adjuster(s) and P ^{SBR} . | BSC Website, ELEXON Circular. |
| For all Settlement Runs after the II Run – Process following amendments by the TC to Bid Offer Data, Acceptance data or BSAD | | | | | | |
| 3.5.7 | By noon 5 WD preceding the next Settlement Run for such SBR Impacted Settlement Date | Provide details of any revisions to Bid Offer Data, Acceptance Data and Balancing Services Adjustment Data. | TC | BSCCo | Revisions to Bid Offer Data, Acceptance Data and Balancing Services Adjustment Data (as applicable). | Electronic or other method, as agreed. |

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------|--|--|-------|----------------------|--|--|
| 3.5.8 | As soon as possible following 3.5.7 and no less than 3 WD prior to the next Settlement Run for such SBR Impacted Settlement Date | <p>Determine revised Buy Price Adjuster(s) for SBR Impacted Settlement Period(s):</p> <p>1. Calculate Energy Imbalance Price (P^{norm}) as though no SBR Notice had been received using BPA^{TC}.</p> <p>2. Calculate Energy Imbalance Price (P^{SBR}) by determining SBR Actions in accordance with SBR Notice and using BPA^{TC}.</p> <p>3. Determine the difference between the imbalance prices calculated including and excluding SBR Action(s): $D = P^{\text{SBR}} - P^{\text{norm}}$.</p> <p>4. Determine the revised BPA (BPA^{rev}): $BPA^{\text{rev}} = BPA^{\text{TC}} + D$.</p> | BSCCo | | | Internal. |
| 3.5.9 | As soon as possible following 3.5.8 and no less than 3 WD prior to the next Settlement Run for such SBR Impacted Settlement Date | <p>Send revised Buy Price Adjuster(s) (BPA^{rev})</p> <p>Send P^{SBR}.</p> | BSCCo | <p>TC</p> <p>SAA</p> | <p>Revised Buy Price Adjuster Notice.</p> <p>BSCCo Calculated SBR Imbalance Price (SAA-I047).</p> | Electronic or other method, as agreed. |

| REF. | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|-------------------------------------|--|---|-------|-------------|--|--|
| 3.5.10 | Following 3.5.9 and no less than 2 WD prior to the next relevant Settlement Run, for such SBR Impacted Settlement Date | Include BPA ^{rev} in resubmission of BSAD. | TC | BMRA | Price Adjustment Data (BMRA-I014). | Electronic or other method, as agreed. |
| 3.5.11 | Within 3 Business Hours of 3.5.8 | Publish details of revised BPA Adjuster(s) and P ^{SBR} | BSCCo | BSC Parties | Publish details of revised BPA Adjuster(s) and P ^{SBR} . | BSC Website, ELEXON Circular. |
| Process for price validation | | | | | | |
| 3.5.12 | Following 3.5.4 or 3.5.9 and prior to publishing an SBP in accordance with Settlement Calendar | Compare P ^{SBR} (s) with System Buy Price(s) for SBR Impacted Settlement Period(s). | SAA | | | Internal. |
| 3.5.13 | Immediately following 3.5.12 | Confirm whether or not P ^{SBR} = SBP (within 2d.p.) | SAA | BSCCo | Imbalance Price Discrepancy Notice (SAA-I048). | Electronic or other method, as agreed. |
| 3.5.14 | As soon as possible following and no later than 3 Business Hours of 3.5.13 | If SAA reports that P ^{SBR} ≠ SBP, BSCCo will publish details of discrepancy and (proposed) solution (if known). | BSCCo | BSC Parties | Publish details of discrepancy and any action(s) taken. | BSC Website, ELEXON Circular. |
| 3.5.15 | As soon as possible following and within 3 WD of 3.5.13 | If SAA reports that P ^{SBR} ≠ SBP, BSCCo will investigate, determine action to take to resolve discrepancy and publish details of discrepancy and (proposed) solution. | BSCCo | BSC Parties | Determine mitigating action(s). Publish updated details of discrepancy and any action(s) taken. | Internal. BSC Website, ELEXON Circular. |